



**PRIORITY TRADELINES**  
LET YOUR JOURNEY BEGIN WITH US

# **PRIORITY TRADELINES LLC**

## **ACCOUNT HOLDER AGREEMENT — Version 2.4**

Updated: January 2025



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## 1. PARTIES

This Agreement is entered into by Priority Tradelines, LLC (“Company”) and the undersigned account holder (“Account Holder”).

## 2. PURPOSE

The Company operates an online platform that provides reporting-related services through established accounts. The Account Holder agrees to allow the Company to add approved users for reporting purposes under the terms below.

### Client Duration Notice

- This service will remain reflected on the Client’s credit report for approximately **70 days**, depending on bureau reporting cycles and processing timelines.

## 3. ACCOUNT HOLDER RESPONSIBILITIES

### Account Standards

- Keep the account active, current, and in excellent standing.
- **No late payments are permitted under any circumstances. 100% of all payments must be made on time.**
- Enable automatic payments to avoid interruptions.
- **Maintain total account utilization at or below 10% at all times.**
- Provide 30 days’ written notice before closing, modifying, or downgrading the account.

### Approved User Additions

- The Company may request the addition of up to 2 approved users per quarter, pending approval.
- Approved users are added for reporting purposes only and will not receive access or spending ability.

### Communication Protocol

- Account Holders may not contact users directly.
- All communications must flow through Priority Tradelines.

### Required Notifications

Notify the Company within 30 days if:

- Account limits change
- Spending exceeds agreed thresholds
- Unusual activity occurs
- The account is closed or restricted

### Data Protection

- Account Holders must delete all user information immediately after task completion.
- No misuse, alteration, or false information is permitted.

## 4. ONBOARDING POLICIES

- Slots per card begin at 1–2 depending on performance.
- Payments are sent through Zelle or ACH on Sundays after the account is confirmed reported for the client.
- Users must be added within 48 hours; masked proof required.
- Zero tolerance for misuse or mishandling of information.
- Account Holder must provide masked documentation showing account standing, history, and reporting status.

## 5. COMPENSATION

- Account Holders receive a set payout per approved user added.
- Rates provided electronically.
- Payments withheld if account standards are not met.
- 1099 provided annually for income over \$600.

## **6. LEGAL & COMPLIANCE**

- Governed by Texas law.
- Account Holders are independent contractors.
- All company and user information is confidential.
- Non-solicitation: Account Holder may not work with Company users for 2 years post-termination.
- Company not liable for delays outside its control.

## **7. INDEMNIFICATION & LIABILITY**

- Account Holder indemnifies Company for claims resulting from account misuse.
- Company liability limited to unpaid compensation.

## **8. DISPUTE RESOLUTION**

Disputes resolved through binding arbitration in Tarrant County, Texas. Account Holder waives jury trials and class actions.

## **9. SEVERABILITY**

If any provision is invalid, remaining sections remain enforceable.

## **10. ENTIRE AGREEMENT**

This Agreement represents the full understanding between the parties and supersedes all prior discussions.



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## CARDHOLDER FAQ

**Q:** How long will this service remain visible on the Client's credit report?

**A:** It typically remains for approximately **70 days**, depending on bureau processing speed.

**Q:** What is the utilization requirement?

**A:** Account Holders must maintain total account utilization at **10% or below** at all times.

**Q:** Are late payments allowed?

**A:** No. **100% on-time payments** are required. Any late payment forfeits compensation and may result in termination.

**Q:** Can approved users spend on my account?

**A:** No. Approved users only receive reporting status and cannot access or use the account.

**Q:** When will I get paid?

**A:** Payments are sent Sundays via Zelle or ACH after the account is confirmed reported for the client.

**Q:** What happens if I exceed the utilization threshold?

**A:** Payment for that cycle is forfeited and repeated issues may lead to termination.



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